

EXPLORING HISTORY

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Aims and Scope

Exploring History is a bi-annual journal of modern Indian and Asian history with ISSN nomenclature (ISSN 2230 – 8490) published by the Post-Graduate Department of History, Malda College. All articles submitted to this journal are reviewed and cleared for publication by anonymous referees. It is primarily a forum for the presentation of research studies on topics of interest to students of history, university and college teachers, research scholars, members of learned societies, and discriminating readers. Its contributors include scholars of repute, competent to write with authority on subjects of their choice as well as young promising scholars engaged in research and advanced study. *Exploring History* aims to reflect the considerable expansion and diversification that has occurred in historical research in India in recent years. The old preoccupation with political history has been integrated into a broader framework which places equal emphasis on social, economic and cultural history. *Exploring History* examines regional problems. The journal also publishes articles concerning Asian countries other than India.

Manuscript Submission

Notes for Contributors:

Articles should be addressed to: Dr. Ashim Kumar Sarkar, Teacher-in-Charge, Malda College and Editor, Exploring History, Post Graduate Department of History, Malda College, Malda, West Bengal, 732101, and e-mailed to <u>editorexploringhistory@gmail.com./</u> <u>ashimkrmalda@gmail.com</u>.

1. **MANUSCRIPTS**: All articles must be formatted for printing on one side of A4 paper with margins on all sides and double-spaced throughout (i.e., including quotations, notes, references and any other matter).

Please submit your paper as an e-mail attachment to <u>editorexploringhistory@gmail.com</u> or <u>ashimkrmalda@gmail.com</u>.

All paper should have End Notes (NOT footnotes), be consecutively numbered and presented at the end of the paper. In the end notes, books, articles, theses and official publications should be referred to in abbreviated form (i. e., using short titles) with the precise page reference if applicable.

The media should be PC-compatible and **the text should be in MS Word in Times New Roman with 12 pt., (No PDF format)**. All articles must include an abstract of 200 words and keywords to enhance online access and carry contributors' affiliation(s) and complete postal and e-mail addresses.

2. **HEADINGS:** Limit the levels of heading within an article to two, or at most three. If you do have a third level of heading, the text should continue on the same line. Avoid lengthy headings and do not number them. The printed style in the finished journal (bold for the highest level and italics for the lower levels) will distinguish their weighting adequately without recourse to an explicit structure such as 1, 1.1, etc.

3. **SPELLINGS**: Where alternative forms exist, choose '-ise' spellings instead of '-ize'. Thus most words with that ending ('recognise', "organise', 'civilise' etc.,) will be spelt with an's'. Use British spellings in all cases rather than American (hence, 'programme' not 'program', 'labour' not 'labor', and 'centre' not 'center').

4. **HYPHENATION:** Please be consistent in hyphenating words. For example, do not alternate between 'macro-economic' and 'macroeconomic', 'decision making' and 'decision-making'. It is common however to distinguish between noun and attributive adjective: 'the middle class' but 'middle-class ethics'.

5. **ITALICS**: For readability, use italics sparingly. The test should be whether the average reader of this journal is likely to be familiar with the word. Thus, 'zamindar' need not be italicised. Avoid excessive use of italics for emphasis but use them for book and journal titles and foreign words. However, foreign terms occurring frequently are better in upright (roman) type. We also prefer to set common terms such as 'status quo', 'a priori' and 'et al.' in roman; ibid., however, will be in italics.

6. **CAPITALS**: Use capitals sparingly and double-check the logical application of any distinctions you wish to make between specific and general use.

7. **ABBREVIATIONS**: Include a final stop in abbreviations (words shortened by omitting the end), such as p., vol. and ed., but not in contractions (words shortened by omitting the middle), such as Mr, Dr, edn, eds, and so on. No stops are needed between capitals: e.g., CPI, INTUC, MLA. Short forms likely to be unfamiliar to some readers should be spelt out in full the first time they occur. Please avoid 'i.e.' and 'e.g.' in the text but use them in notes if you wish.

8. **NUMBERS**: Write numbers in figures (rather than words) for exact measurements and series of quantities, including percentages. In more general description, numbers below 10 should be spelt out in words. Use thousands, millions, billions and not lakhs and crores. In text use 'per cent', in tables the symbol '%'. Write '0.8' rather than '.8', except for levels of probability. Use lower-case italics for p (probability) and n (number). Use fuller forms for numbers and dates – e.g., 1780-88, pp. 200-202, and pp. 178-84.

9. **DATES**: Give specific dates in the form 22 November 1890. Decades may be referred to either as 'the eighties', or 'the 1880s'. Spell out 'the nineteenth century', etc.

10. **QUOTATIONS**: Use single quotation marks, reserving double quotation marks for quoted words within a quotation. Spellings of words in quotations should not be changed. No quotation marks are required for longer passages (i.e., 45 words or more) broken off from the text.

11. **DIACRITICAL MARKS AND ACCENTS**: Diacritical marks may be used in articles on pre-modern history. Italicised words can have diacritics as required. For Arabo-Persian vocabulary, please follow F. Steingass, A Comprehensive Persian-English dictionary. For Dravidian languages, the Madras University Tamil Lexicon, or some standard equivalent, may be used. For other languages, the system used should be clearly specified early in the paper. References in European languages other than English should be checked carefully for accents. In articles on the modern period, diacritical marks should be used sparingly—the avoidance of ambiguity and not pedantry should be the rule. Where diacritical marks are not used, the word should be spelt phonetically, e.g., bhut and not bhoot (unless in a quotation where the original spelling should be used).

12. **PLACE NAMES**: The spellings of place names should correspond to the usage in standard modern atlases, such as the National Atlas of India, However, the spelling of words in quotation – such as, 'Kistna' or 'Krishna' – should not be changed.

13. **REFERENCING STYLE**: Please provide a complete list of all references cited in the paper, including in any tables, graphs, and maps, taking care to distinguish primary materials and official publications from secondary references. This list should be typed in double-space and will be printed at the end of the article.

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Archives (TNSA) or Board of Revenue Proceedings (BRP). In references to primary materials produced by authors with Arabic or Persian names, alphabetize according to author, but do not reconfigure their names by placing 'last names' first.

SECONDARY REFERENCES should be listed in alphabetical order of author, giving the surname first followed by initials or first name. Where more than one publication by the same author is referred to, please list them in chronological order. Newspapers and unpublished manuscripts (including working papers and research papers) should not be listed.

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(b) Edited Volumes:

Troll, C. W. ed., Muslim Shrines in India: Their Character, History and Significance, Delhi, 1989.

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Hambly, G. 'A Note on the Trade in Eunuchs in Mughal Bengal', Journal of the American Oriental Society (hereafter JAOS), Vol. 94 (1), 1974, pp. 125-29.

(d) Articles in Edited Volumes:

Gaeffke, P. 'Alexander and the Bengali Sufis', in Alan W. Entwistle and Francoise Malison, eds, Studies in South Asian Devotional Literature, Research Papers, 1988-1991, New Delhi/Paris, 1994, pp. 278-84. 14. **NOTES**: Should be consecutively numbered and presented at the end of the paper, not at the foot of each page (even though they will be printed as footnotes). In the notes, books, articles, theses, and official publications should be referred to in abbreviated form (i.e. using short titles), with the precise page reference if applicable. If the reference is to the whole article or to a book in general, no pagination should be provided. If a work is cited in more than one consecutive footnote, use 'ibid.', unless the previous note contains more than one source. When more than one work by the same author is cited in a footnote, use 'idem'. 'Op. cit.' and 'loc.cit.' should not be used. Short titles should be capable of standing alone and similar titles by an individual author should be clearly distinguished. An acknowledgement or statement about the background of the article, if any, will be set as an unnumbered footnote, before the other footnotes.

15. FIGURES, TABLES, AND ARTWORK: Please present each figure and table on a separate sheet of paper at the end of your article. Distinguish between figures (for example, diagrams) and tables (statistical material) and number them in separate sequences, i.e., 'Figure 8 and 'Table 8.'

Please use short and crisp titles and headings in tables and figures. The units used should be stated and the sources cited at the foot of the table. Notes relating to the table should be placed after the source.

Include a mention of each figure or table in the text itself (for example 'as shown in Figure 1). Also please indicate in the margin where each figure or table should go ('Fig. 2 near here'). Ensure that all words, proper nouns, place names, etc., in the tables and figures are spelt in exactly the same way as they are in the text.

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